

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**Minutes of Meeting****November 17, 2008**

Members of the State Board for Career and Technical Education met at 10:00 a.m. on Monday, November 17, 2008, in the Fort Union Room, State Capitol, Bismarck. The meeting was called to order by Mr. Darrel Remington, Chair. The following members were present:

Ms. Maren Daley, Member
Mr. Robert Geske, Member
Mr. Jeff Lind, Member
Dr. Wayne Sanstead, Member
Ms. Susan Stibbe, Member
Ms. Rita Wilhelmi, Member

Wayne Kutzer, Dwight Crabtree, Brenda Schuler, Curt Dahme, Vicki Neuharth, Claire Fitzgerald, Wilfred Volesky, Tom Conlin, Dale Hoerauf, Sheila Trottier, Kathy McCracken, Carrol Burchinal, Dennis Steele, and John Lynch were also present.

CONSIDERATION OF OCTOBER 20, 2008 MINUTES ó Mr. Geske moved and Mr. Lind seconded to approve the minutes of the October 20, 2008 meeting as presented. The motion passed unanimously.

FINANCIAL REPORT ó Mr. Kutzer reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended October, 2008.

Following a brief discussion, Dr. Sanstead moved and Ms. Stibbe seconded to approve the financial reports as presented. The motion passed unanimously.

DIRECTOR'S REPORT ó Mr. Kutzer reported that the Education Commission will be meeting on Tuesday, November 18. There are two points of concern for career and technical education: (1) CTE funding; and (2) career advisors. The career advisor numbers have been

reduced to 50 and will be for grades 7-12. Mr. Kutzer will provide copies of the Commission's final report to the board once he receives it.

Mr. Kutzer distributed and reviewed information on the adequacy of K-12 education funding and the recommended budget summary and optional funding priorities. Final information on the budget will be given after the Commission's meeting on Tuesday. Mr. Kutzer also reported that CTE funding is outside of the foundation aid formula information.

Mr. Kutzer then reported that the Department of Public Instruction submitted a grant application for a statewide longitudinal data system and that the Department of Career and Technical Education is a part of the process. The grant amount is \$6.8 million, with a four year implementation.

The new system is in conjunction with the STARS system and will enhance the system by reducing reporting requirements of schools because school information can be uploaded into the new system.

VIRTUAL AREA CENTERS ó Mr. Kutzer reported that the virtual area centers presented at the October CTE Administrators meeting and that the information provided would be beneficial for board members.

Roughrider ACTC was not able to present due to the illness of Kevin Nelson.

North Central ACTC ó Ms. Kathy McCracken reported that there are currently 40 students being served via ITV in a variety of classes and nine students being served via on-line in two classes. The center plans to offer construction trades and welding next summer and fall.

Future plans for the center include: encouraging instructors of members schools to become CTE certified; purchase additional CTE classes; and hire construction trades and welding instructors.

Missouri River ACTC ó Mr. Dale Hoerauf thanked the board for the approval of funding the

center and reported that there has been good feedback from the schools involved in the center.

Mr. Dennis Steele distributed and reviewed information on the MRACTC and stated that major concerns are the late start of the center and purchasing of equipment.

Mr. Steele also reported on the supporting activity of each program, including the support of the welding program from Lincoln Electric. Mr. Remington requested information on Lincoln Electric. Mr. Steele will provide the information.

Following discussion, Mr. Remington thanked the centers for their presentations and stated that the opportunities that are being given to students is positive for North Dakota and we need to continue to be proactive to provide opportunities to students.

Mr. Kutzer reported that the agency will continue to work with the new centers and congratulated state staff for staying informed on the latest activities to improve opportunities for students.

Discussion was held on funding in the next biennium for virtual area centers. Mr. Kutzer reported that funding was requested for two additional virtual area centers along with \$1 million for the current virtual area centers.

MRACTC REQUEST TO PURCHASE EQUIPMENT ó Mr. Kutzer reviewed the MRACTC letter that was sent to all board members requesting to adjust the current equipment policy to purchase equipment beyond the first year of the grant.

Mr. Wilfred Volesky, MREC Lead Administrator stated that the purpose of the request is that a number of schools joined that the MRACTC didn't anticipate and enrollment in classes is expected to increase.

Discussion was held as to whether equipment could be purchased after the registration process is completed in February. Under the current policy, MRACTC would have until June 30, 2009 to spend the dollars on equipment.

Discussion was held on what the ramifications could be if the policy was adjusted for MRACTC and not other centers. Would a precedence be set? If one center is allowed to purchase equipment, how many others would request it? How would this be controlled?

Mr. Kutzer reviewed the RFP guidelines and the current equipment policy, reporting that the original grant allowed for the cost of purchasing equipment to facilitate the delivery of CTE courses, not the purchasing of CTE program equipment.

Mr. Kutzer reported that he is concerned about changing the current policy because how can it be controlled in future years.

Mr. Remington stated that flexibility and versatility are important to provide students with opportunities; however, schools could also purchase the needed equipment with their own funds.

Discussion was held on the available dollars that the MRACTC has to spend. Mr. Dahme reported that whatever money is not spent by June 30, 2009, is not able to be carried over into the following fiscal year.

Following more discussion, the board agreed to table their decision until the January State Board meeting. The agency will meet with all area centers to receive their input on a policy change of administering grants differently. Mr. Kutzer will compile the information and provide it to the board for the January meeting.

CAREER ADVISORS ó Mr. Kutzer reviewed the draft of the Career Advisors Training and Implementation Proposal reporting that the Education Commission has reduced the number of career advisors to 50. Additional information may change after the Commission's November 18 meeting.

Mr. Kutzer then reviewed the budget sheet and stated that the \$431,600 includes one FTE for the agency. The Career Advisor Supervisor position would be in the Career Development service area and work very closely with the Career Development Supervisor and also work with

the Career Resource Network Supervisor.

Mr. Kutzer will provide any updates to career advisors after the Commission meeting on Tuesday.

FUTURE SBCTE MEETINGS ó All board meetings will begin at 9:00 a.m.

The December board meeting will be held via teleconference on Monday, December 15, 2008.

The January board meeting will be held in Bismarck on Tuesday, January 20, 2009.

The February board meeting will be held in Bismarck on Tuesday, February 17, 2009.

The meeting adjourned at 11:45 a.m.

Respectfully submitted,

Mr. Darrel Remington
Chairperson